

Guiding Questions for Writing an Application for a Teaching Award, Fellowship, or Promotion

A. Your philosophy and context

1. What is your philosophy of a) teaching and support of learning and b) leadership? What principles and values underlie your teaching, support of learning, and leadership practice?
2. If you are applying outside your institution, how has the context of your institutional role and your discipline affected the opportunities you have had to develop your excellence? What is the status of and level of recognition for learning and teaching, and research into it, in your discipline and at your institution—and how has this affected you?

B. Your story

3. How did you become passionate about teaching, supporting, leading learning, and where appropriate, engaging in research into learning and teaching?
4. What is your story, and how might it best be illustrated with a selection of examples? What critical incidents in your development as an excellent teacher, supporter, and leader of learning have you faced in your career? How did you respond, and what impact did those responses have on the quality of student learning and the teaching profession?

C. Your impact on students

5. What are your reflections on the key innovations you have developed as a teacher, supporter, and leader of learning? What rationale and theoretical frameworks underpinned them? What evidence do you have that they have had a beneficial impact on student learning and the teaching profession?

6. How have you incorporated research, scholarship, and evaluation into your professional practice? What impact has your research into learning and teaching had on influencing and enhancing student learning?

D. Your impact on colleagues

7. How have you supported and influenced your immediate colleagues to enhance their practice as teachers, supporters, and leaders of learning and support their engagement in pedagogic research? What evidence do you have that your efforts, through supporting colleagues, have enhanced student learning or the teaching profession?
8. What impact have you had on colleagues beyond your department at institutional, regional, national, and international levels?

E. Your continuing professional development (CPD), its impact, and your future plans

9. How do you ensure that you continually develop as an excellent teacher, supporter, leader of learning, and pedagogic research practitioner? What difference has your CPD made to you, your students, and your colleagues?
10. What is next? What are your plans for future projects and initiatives? How would this award/fellowship/promotion help your development and affect your students and colleagues?

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